



Kenowa Hills Public Schools

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BOARD OF EDUCATION

Committee of the Whole Work Session Preliminary Minutes

Monday, June 12, 2023 at 7:00 PM

Kenowa Hills Administration Building

2325 Four Mile Road NW, Grand Rapids MI 49544

I. Routine Business

- A. A committee of the whole meeting of the Board of Education was called to order at 7:24 p.m. at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids MI.
- B. President Hart opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Robinson, and Turner; Superintendent Hopkins, Assistant Superintendent Dinkelman and Director Gilchrist are also present.
- D. Motion by Member Courtade supported by Member Robinson to approve the agenda. **Motion passed 7-0.**

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Correspondence - None
- B. Board Communication - Members reported on various events in which they participated during the past couple of weeks.

CORRESPONDENCE

BOE COMMUNICATION

III. Discussion/Information Item

- A. Strategic Planning Update provided by Assistant Superintendent Dinkelman
 1. The Board was given an update with regard to the Goal Areas and Objectives of the Strategic Plan. Feedback was recorded. The Goal Areas and Objectives will be presented as an action item at the January 26, 2023 Regular Board Meeting.
- B. Office of Teaching and Learning
 1. 2022/2023 End of the Year PA 144 Section 98B Goal Progress Report - Progress toward growth targets as measured by the administration of NWEA MAP tests at K-8 and the number of course failures in English Language Arts and Mathematics classes at the High School were reviewed.
- C. Finance
 1. May 2023 Check Register
 2. Bond Investment Fund Update
 - a. Interest Income
 - b. Investment Summary

STRATEGIC PLAN

TEACHING &
LEARNING

FINANCE

3. Condensed Fund Statements
4. FY24 Budget
 - a. The Board will take action on the budget at the meeting held on June 26, 2023.
5. Middle School Furniture Purchase
 - a. This purchase is recommended to provide furniture for the classroom spaces in the former auditorium, allowing for flexible use of this space.

D. Marketing

- a. Jacqlyn Burde from Galapagos Marketing presented a brief overview the work they provided to the District during the 2022-23 school year and a proposal for continued work with the District during the 2023-24 school year. The Board will take action on the Marketing proposal at the June 26, 2023 meeting. Member Roberts stated she will abstain from voting on the marketing proposal due to conflict of interest as she is an employee of Galapagos Marketing.

MARKETING

IV. Public Comment - 2 attendees provided comments.

PUBLIC COMMENT

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.

V. Action Items

ACTION ITEMS

- A. Motion by Member LaBotz supported by Member Courtade to approve the Consent Agenda. President Hart sought clarification with information provided within the Certified Staff Personnel Report. **Motion passed 7-0.**
 1. May 22, 2023 Regular Meeting Minutes
 2. May 2023 General Fund expenditures of \$1,301,495.08 through and including checks #80505-80688 and payrolls of May 5 and 19, 2023; May School Lunch Fund expenditures of \$17,400.53 through and including checks #10954-10966; Debt Fund expenditures of \$3600.00 including checks #80610 & #80613; 2020 Building and Site Series expenditures of \$815,697.71 through and including checks #80558-80614; Activity Check Register expenditures of \$35,980.13 through and including checks #96936-96959.
 3. Certified Personnel Report
 4. MHSAA Membership Resolution for 2023/24
 5. 2023 Tax Rate Request

CONSENT AGENDA

- B. Motion by Member Courtade supported by Member Turner to approve the purchase of tables from Dew-EI Learning Environment Specialists in the amount of \$36,837 utilizing bond funds. Report #23-043. **Motion passed 7-0.**

MS FURNITURE
PURCHASE

V. Future Items for Consideration

A. Future Meetings

1. 06/26/23 6:30 pm Regular Board of Education Meeting - Administration Building
2. 08/14/23 6:30 pm Committee of the Whole Meeting - Administration Building
3. 08/28/23 6:30 pm Regular Board of Education Meeting - Administration Building

FUTURE MEETINGS

B. Go-Around

VI. Adjournment

- A. Seeing no additional agenda items, President Hart adjourned the meeting at 9:30 p.m.

ADJOURNMENT

Respectfully submitted,

Danielle M. S. Roberts, Secretary